

**Minutes of the Meeting of a meeting held on**

**Tuesday 13th December 7.30pm at Mawdesley Village Hall**

Participants: Cllr M Worthington (Chair), Cllr G Worthington, Cllr G Green, Cllr J Hogg, Cllr S Boardman, Cllr M Henty, Trish Grimshaw (Clerk/RFO), Peter Boardman (Lengthsman) and one member of the public

1. Apologies for Absence – received from Cllr L Causer
2. Declarations of Interest and Dispensations – none.
3. To receive declarations of interest from Councillor’s on items on the agenda – none.
4. To receive written requests for dispensations for disclosable pecuniary interests (if any) - none
5. To grant any requests for dispensation as appropriate - none
6. Mins of the Previous Meetings. It was resolved to approve as a correct record the Minutes of the Council Meeting held on 08.11.22, these were duly signed by the Chairman.
7. The meeting was adjourned for a period of public participation.

A query was raised regarding progress on the planning application re 58 dwellings land North of Gorsey Lane. It is understood Chorley Borough Council have sent a letter to the builder for a more in-depth report. Meanwhile CBC planning committee are identifying sites where development may be made – this information is available to view on the CBC website.

1. Clerk’s Report. The Clerk provided a summary of her report (previously circulated). Arranged site visit and subsequent felling of the dangerous tree overhanging the path on Moss fields. The Parish Council’s Insurer has been advised of the new bus shelter which has been added to the policy. Collated all adverts for winter newsletter and sent to Rufford Printing which was distributed prior to Christmas events. Updated website with agenda/draft minutes/news. E mailed CBC re Parish Council decisions re planning applications. Arranged and attended defib awareness training, 9 residents also attended the session at the village hall with excellent feedback received. Thank you, letter send on behalf of the Parish Council to Peter Bond, volunteer from NW Ambulance service who took the undertook training. Another session will be booked in the new year. Arranged for Andrew McLoughlin to meet Peter on Moss Fields to undertake the tree survey. Booked Cllr Boardman onto the ‘New Councillors’ training in February 2023.Prepared and submitted a detailed grant application in respect of Moss Fields. Processed all payments and receipts on scribe and produced summary reports and reconciliation for the Chairman (November). Prepared and processed payroll including back pay for the NALC pay award (effective from April 2022). Forwarded grant application forms following enquiries. Circulated planning applications for consideration and responded accordingly. Updated noticeboards, prepared agenda, and minutes.
2. Lengthsman’s Report.

Following the levelling of the land near the container, the adjoining resident has cut the brambles and will be installing a fence to ensure they do not grow further onto the properties, the Parish Councillors this was a good solution.

The Lenghtsman reported that a donation of 200 boxes of screws, nails and a sit on mower had been received for the use of the Parish Council. The mower will require a service (£120). It was resolved to establish if it was better having the mower serviced or trading it in, Peter to progress. The Parish Councillors expressed their thanks for the generous donation.

The old container has been emptied and will be offered to the Village Hall for their use. It was ratified to offer the village hall the container for £800.00.

The fencing in front of the container and at the side of the field has been completed.

Peter reported that a resident on high street had suggested placing a speed camera there. It was confirmed that LCC would need to agree any locations.

1. Following a request from Karl Baker at Ludlow, to resolve to obtain up to date signatures from all Parish Councillors for the Robert Moss Endowment Fund. All signatures were obtained from Parish Councillors present, Cllr Rutters signature to be obtained at the next meeting.
2. To agree to the selection of a contractor and approve the installation costs for the new bus shelter. Unfortunately, only one company was able to provide a quotation hence Cllr Worthington proposed that AK Hobson was accepted as the contractor. This was seconded by Cllr Green and unanimously ratified by all Parish Councillors. A breakdown of costs (as below) was distributed and ratified by all Parish Councillors.

**Bus Shelter Costs Net Cost to MPC**

Cost of Supply and delivery 8607.00 Overall cost 14570.40

VAT 1721.40 Less contribution from CBC 4000.00

TOTAL 10328.40 Less VAT reclaim 2428.40

Installation 2950.00 Total net expenditure **8142.00**

VAT 590.00

TOTAL 3540.00

Electrical disconnection 585.00

VAT 117.00

TOTAL 702.00

1. To receive an update on the neighbourhood plan and anticipated costings. No further progress to report.
2. To receive an update on the tree survey and authorise any immediate actions contained in the report. Following receipt of the tree survey it was agreed the Clerk should progress the critical work immediately, proposed by Cllr M Worthington and subsequently unanimously agreed by all Parish Councillors.
3. To ratify the decision to apply to CBC Play and Open Spaces fund in respect of a Woodland Management plan for Burt Moss Fields. The Clerk was congratulated and thanked on the detailed grant application which she submitted with all Parish Councillors ratifying the decision to apply.
4. To receive an update on the defib training that took place on 4/12/22. The Clerk was thanked for arranging the defib training which was very well attended and received by residents. The volunteer Trainer Peter from NWAS will be sent a letter of thanks. A further session will be held in the summertime.
5. To receive an update on the Christmas activities in the village. All activities have gone well, the Christmas lights switch on with Red Admiral band was well attended, the Christmas tree with the addition of the star looking great. Santa’s trail being scheduled for Friday 16th December. Thanks to everyone who has helped.
6. To respond to the request from LCC (who are undertaking a review of all aspects of the Public Realm Agreements held between LCC and the 12 district councils) to 2 questions. (1) Do you have any concerns about the present operation of the highways Public Realm Agreement and particularly the relevant work function as carried out by the county council or respective district council as indicated in the ‘who does what’ table. (2) Do you have any relevant suggestions for improvement of the operation, scope and or specifications of the Public Realm Agreement functions. The Parish Councillors had no specific comments to report back to LCC.
7. To receive an update on Mawdesley Parish Council grants scheme applications. Applications from the Cricket Club, Millennium Green, Red Admiral have been forwarded to Parish Councillors. Cllr Henty reported that an application will be submitted from the village hall in respect of upgrading the toilets to provide access to disabled toilets. A full list of applications will be submitted to the January meeting.
8. To discuss the correspondence received regarding the Hedgehog Highway Project, which several Parishes & Towns are taking part in and agree a way forward. It was ratified to raise awareness in the next newsletter.
9. To receive feedback from Cllr S Boardman on the New Lancashire Culture & Sport Fund event which was held on 30.11.22. Cllr Boardman reported of the event, which is delivered through crowdfunding, 20k is the maximum amount available from CBC for one project. It was agreed this may be worth considering for the 2024 tea party.
10. To discuss the suggestion that the weekly management of the PC Community notice board is passed over to a third party. Following discussion, the Parish Councillors unanimously agreed the current system works well and should stay as it is. An email will be sent to thank but decline the offer.
11. Planning Matters

Planning Matters - to discuss and decide a response (if applicable) to planning applications including those received after the agenda is published.

**Proposal:** Front gable extension with porch, and 1no. dormer to front elevation, two

storey rear extension including 3no. rear dormers (following demolition of

attached garage and conservatory)

**Location:** Slate Farm Bungalow Rufford Road Mawdesley Ormskirk L40 3SA

**Reference:** 22/00840/FULHH. The application which can be viewed at planning.chorley.gov.uk.

*Deadline 16 December 2022.*

The Parish Councillors had no objection to the application

1. To review a draft budget proposal for 2023/24 financial year and agree priorities – the draft proposal was reviewed. It was agreed it would be useful to establish the number of properties on the electoral role. Additional items for the budget to include our own Mawdesley Best Kept Village (in Bloom?) competition and budget for an open day.
2. To consider and approve the schedule of accounts for payment - approved.
3. Financial reports – to ratify accounts and authorise payments - approved.
4. To authorise payment of the Clerks and Lengthsman’s backdated pay following the NALC pay award – proposed by Cllr M Worthington and unanimously agreed by all Parish Councillors.
5. Staffing Review – **In view of the confidential nature of items 27 & 28 members of the public are excluded at this point.**
6. Contractor review - to discuss the feedback sought from NALC and resolve the appropriate action.

 ***A separate note of the resolution is contained in a confidential minute.***

There being no further business the meeting closed at 20.50

**Signed** **………………………….....………………………………………………………………….**

**Cllr M Worthington, Chair**

**Dated ............**10.01.23**............................................................................................................**

**Clerk/RFO: Trish Grimshaw, E mail: clerk@****mawdesleyparishcouncil.****org.uk**